

**District Co-operative Bank Ltd. Kanpur**

**Annual Maintenance Contract for Computer Hardware and Peripherals**

Sealed tender in the original form under two bid systems are invited from reputed and experienced contractors having relevant experience in executing similar job. Interested bidder can view brief scope of work, bid qualification criteria and bidding schedule on of Head office

**Sale of Tender:** - Tender document to be collected by submitting cash Rs. 500/-(Rs. Five hundred only) form DCB Kanpur Head office (30-D, O Block, Kidwai Nagar, Kanpur) till 13-08-2018 on all working days.

Tender Notice No.	5418/Nazarat/Nivida/2018-19 Dated 01-08-2018
Short Description	Computer Hardware, Networking, printer, Scanner etc.
Eligibility Criteria	As Contained in Tender Specification.
Last Date for collecting tender document	11-08-2018
Last Date for Bid Submission	12-08-2018
Tender Document cost	Rs. 500/-(Rs. Five Hundred only)
EMD Cost	Rs. 15000.00/-
Payment mode	Cash
Tender opening Date	13-08-2018

For issue of tender document, please contact from Monday to Friday (Working days) from 10am to 5pm.

CEO

DCB Kanpur

**BID FORM**

**Form No. Tender/AMC of PCs & Peripherals /2018-19**

**Dated: .....**

To

**Secretary /CEO  
District Co-Operative Bank Ltd. Kanpur  
Kanpur U.P**

Dear Sir

1. Having examined the conditions of contract and specifications including amendment Nos.....the receipt of which is hereby duly acknowledged, we, undersigned, offer to execute the work of "Comprehensive Annual Maintenance Contract of Computer hardware, peripherals, Network Connectivity" under the said conditions of contract and specifications for the sum shown in the schedule of prices attached herewith and made part of this Bid.
2. We undertake, if our Bid is accepted, we will execute the work in accordance with specifications, time limits and terms and conditions stipulated in the tender document.
3. If our Bid is accepted, we will obtain the performance guarantees of a Scheduled Bank for a sum ..... of the contract value for the due performance of the contract.
4. We agree to abide by this Bid for a period of 150 days from the date fixed for Bid opening and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
5. Until a formal Agreement of Contract is prepared and executed, this Bid together with your written acceptance thereof in your notification of award shall constitute a binding contract between us.
6. Bid submitted by us is properly sealed and prepared so as to prevent any subsequent alteration and replacement.
7. We understand that you are not bound to accept the lowest or any bid, you may receive.
8. We agree to abide that the contract once executed will remain be valid for a period of one year and extended Period if any.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2018

Name and Signature \_\_\_\_\_

In the capacity of \_\_\_\_\_

Address for Correspondence \_\_\_\_\_

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Duly authorized to sign the bid for and on behalf of \_\_\_\_\_

Witness \_\_\_\_\_

Address \_\_\_\_\_

Signature

**All clauses are complied**

**Signature of the bidder with seal**

**SECTION I**

**PART-I**

**PRICE SCHEDULE of AMC of PCs./ Peripherals in DCB Kanpur for year 2018-19**

**Annexure-A**

S. No.	Name of Item	Quantity 'Q'	Unit Price of AMC of PC's, Peripherals & UPS's including all taxes, levies, etc excluding service Tax (in Rs.) 'R'		Total composite price (in Rs.) 'QxR'	
			In figures	In words	In figures	In words
1	PCs including peripherals					
2	Laptops					
3	Printer:					
3a	Line printer					
3b	Dot matrix Printer (All Type)					
3c	LaserJet Printer (All Types)					
3d	DeskJet/Inkjet (All Types) Printer					
4	Scanner					
5	Other Peripherals					
				<b>Total (A)</b>		

**All clauses are complied**

**Signature of the bidder with seal**

**SECTION-I**

**PART- II**

**BIDDER DETAILS**

- 1.0** Tender is to be submitted in this form only. Tender submitted by the tenderer in his or her own Performa is liable to be rejected. Separate sheets may be attached where space provided against any clause is insufficient.
- 1.1** Tender Enquiry No. & Date.....
- 1.2** Offer No. & Date.....
- 2.0** Name of the Bidder/Firm.....(In case of proprietary/Partnership firms the tender has to be signed by proprietor/Partner only as the case may be)
- 2.1** Address of the Firm.....  
.....  
.....
- 2.2** Telephone No. (with STD code) (O).....(Fax).....  
(R).....(Mobile) if any.....
- 3.0** Is the firm registered with any Government/ semi government undertakings? If so furnish details of registration.....
- 4.0** Registration & incorporation particulars of the firm:  
i) Proprietorship  
ii) Partnership  
iii) Private Limited  
iv) Public Limited  
**(Please attach attested copies of documents of registration/incorporation of your firm with the competent authority as required by business law)**
- 5.0** Brief description of work carried out by the firm in last three years with name of clients, nature and value of work done for each. (Please attach extra sheet if necessary)...  
.....  
.....
- 6.0** Are you certificates with ISO & TIN (If so, please furnish Self Signed and stamped Photostat copy of the current Registration certificates).....

**All clauses are complied**

**Signature of the bidder with seal**

**7.0** Name \_\_\_\_\_ of  
Proprietor/Partners/Directors.....  
.....  
....

**8.0** Permanent Income Tax number, Income Tax  
circle.....  
.....  
....

I/we hereby declare that the information furnished above is true and correct.

LIST OF ENCLOSURES: -

- i)
- ii)
- iii)
- iv)
- v)

Date:  
**Signatory**

**Signature of the bidder/Authorized**

**Name in Block Letters**\_\_\_\_\_

**Status of the Signatory**\_\_\_\_\_

**All clauses are complied**

**Signature of the bidder with seal**

## **District Co-operative Bank Ltd. Kanpur**

Tender Terms & Condition:-For Computer Hardware and Peripherals

1. Vendor must be having previous experience any Co-operative bank or nationalized bank.
2. Vendor must be having GST registration.
3. Tender should be kept open for acceptance for a period of 10 (Ten days) days from the date of opening
4. No telex/telegraphic/fax quotations will be accepted
5. Incomplete tender or tenders submitted with qualifying conditions at variance with the Special as well as General Terms and conditions of tender are liable to be rejected summarily.
6. TDS shall be deducted as per IT rules.
7. Late tenders will not be considered.
8. The Bank reserves the right to cancel this tender at any point.
9. The Bank reserves the right to award the tender in whole or in part.
10. The lowest -price bid or any tender will not necessarily be accepted (unless it meets all specific criteria).